

**GOVT. COLLEGE OF ENGINEERING AND TEXTILE TECHNOLOGY, BERHAMPORE,
MURSHIDABAD, WEST BENGAL 742101**

Minutes of the 1st BOG meeting of 2014 of Govt. College of Engineering and Textile Technology, Berhampore, Murshidabad, West Bengal held on 22nd May, 2014 in the Principal's Chamber.

Meeting started at 12.00 o'clock with Dr. S.M.Chatterjee on chair. With a welcome note the Chairman declared the quorum is in order and the leave of absence is granted. Out of 18 members 11 members or their bonafide representatives were present and the meeting commenced. The agenda was approved and the Chairman requested the Member-Secretary to proceed on.

Members present at the meeting:

1. Dr. S.M.Chatterjee , Chairman ,Ex-Vice Chancellor of Bengal Engineering & Science University
2. Dr.A.Biswas , Officer in Charge, GCETT-Berhampore, W.B.
3. Prof.Somesh Roy, Principal, K.N. college, Berhampore, W.B.
4. Mr.P.Dutt , Associate Professor , GCETT-Berhampore, W.B. (Invitee)
5. Dr.S.S.Saha , Assistant Professor , GCETT-Berhampore, W.B.(Invitee)
6. Mr. B. Singh , Executive Engineer ,Div – I , Representative of PWD , Berhampore
7. Mr.M.K..Mazumder , Representative of Director CSR & TI Berhampore , W.B.
8. Mr. Soumyen Banerjee , Registrar ,GCETT-Berhampore W.B.
9. Mr. Gopal Banik , Accounts Officer , GCETT-Berhampore W.B.
10. Mr. Pallab Sen , Staff , GCETT-Berhampore
11. Shri Ramananda Mahapatra , Students Representative , GCETT-Berhampore W.B.


AGENDA

AGENDA-01	Confirmation of the resolutions of the last meeting held on 10-12-2013
AGENDA-02	Presentation of Action Taken Report on the resolutions of the earlier meeting
AGENDA-03	Discussion on the minutes of the Financial Management Committee meeting held on 10.12.2013.
AGENDA-04	TEQIP-II related issues
AGENDA-05	Filling up of vacant posts of different categories
AGENDA-06	Ongoing and fresh civil construction activities
AGENDA-07	Anti –ragging measures
AGENDA-08	Miscellaneous

- 1) The resolutions of the last meeting and the ATR were read out by the Officer-in-Charge and Member-Secretary in the meeting and he narrated that the steps indicated in the earlier meeting are being followed, as far as practicable, by the college. The resolutions are accepted without any modification and ATR is also supported duly. Last FMC meeting resolutions are also ratified.
- 2) Member Secretary expressed his resentment over the vacancy positions in the college. It was pointed out that with the enhancement of intake and infrastructure of the college, there is no updating of essential staff and faculty. Specially, in the absence of a TPO, the college authority is unable to manage the training and placement activities of the two new departments. It is learnt that out of 127 created posts in the college, about 74 posts are lying vacant since long. Further, it has been brought to the notice of the house that the conversion of the post of Humanities for Economics to Humanities for English would be able to solve the problem of conducting classes of English Language and Technical Report Writing. On

the other hand it is also brought to the notice of the house that creation of a new post of in Mechanical Engineering, Electrical Engineering is very much essential at present. The chairman expressed very serious concern over the problem of work impairment at every stage of the college management on account of shortage of staff. The student representative vehemently expressed his resentment over the shortage of Faculty in different departments. The house stressed the need to essentially create and fill up the Faculty & staff positions suitably as early as possible and also suggested that the competent authority at the govt. should be approached for this.

- 3) The Officer-in-Charge brings to the notice of the house that to conduct classes suitably some more visiting teachers are necessary. After discussion it is decided that the proposal recruiting some more visiting teachers will be sent to the DTE for necessary approval.
- 4) However, tentative plan for procurement under 2203 Head has been placed and the college authority was requested to proceed with the plan by grouping the items into schedules and float the tender through advertisement and e-tendering as is required.
- 5) It is long since, a new proposal for deployment of security personnel on minimum wage basis was submitted by the college by following standard process of advertisement and calling fresh tenders but, issuance of govt. order is still pending.
- 6) The Officer-in-Charge appraises the house of the efforts and development done under the TEQIP-II. Regarding expenditure and progress last month's FMR is approved by the BOG. All TEQIP related activities and plans have been discussed and it is advised that the college should adhere to the time schedule set, as far as practicable. Achievements in different component of activities under the program as was placed were discussed and approved by the members. It is also resolved that college would arrange more remedial and Finishing classes in relevant subjects so that students can benefit from those so as to supplement their deficiencies in the context of shortage of faculty.
- 7) The Officer-in-Charge represents the necessity of the training of the faculties and staff, abroad, under TEQIP-II and the house unanimously approves that they may be sent for training abroad, uniformly.
- 8) The house approves all measures regarding anti ragging activities.
- 9) The house approves payment of Assistance-ship uniformly to those M.Tech. students, who would apply for it.
- 10) No other agenda items are discussed by the BOG. The Chairman thanked all members for sparing their time and for the valuable suggestions. As a concluding remark the chairman wishes that institute would progress as expected.


Chairman


22/5/14
Member Secretary