

**GOVT. COLLEGE OF ENGINEERING AND TEXTILE TECHNOLOGY, BERHAMPORE, MURSHIDABAD, WEST
BENGAL 742101**

Draft

Minutes of the 2nd BOG meeting of 2014 of Govt. College of Engineering and Textile Technology, Berhampore, Murshidabad, West Bengal held on 13th December, 2014 at SPFU office, Kolkata.

Meeting started at 1.00 pm with Dr. S.M.Chatterjee on chair. With a welcome note the Chairman declared the quorum is in order and the leave of absence is granted. Out of 18 members 10 members or their bonafide representatives were present and the meeting commenced. The agenda was approved and the Chairman requested the Member-Secretary to proceed on.

Members present at the meeting:

1. Dr. S.M.Chatterjee , Chairman ,Ex-Vice Chancellor of Bengal Engineering & Science University
2. Dr. S. Dasgupta, DTE, Govt. of West Bengal
3. Dr.A.Biswas , Officer in Charge, GCETT-Berhampore, W.B.
4. Prof.S. Bhattacharya, Officer-in-charge, GCETT, Serampore, W.B.
5. Mr. S. Mukherjee, Associate Director, IBM, Kolkata
6. Prof.P.Dutt , Associate Professor , GCETT-Berhampore, W.B.
7. Dr.A.Ghosh , Associate Professor , GCETT-Berhampore, W.B.
8. Mr. A. Ali , Executive Engineer ,Div – II , Representative of PWD , Berhampore
9. Mr. Soumyen Banerjee , Registrar ,GCETT-Berhampore W.B.
10. Mr. Pallab Sen , Staff , GCETT-Berhampore

AGENDA:

AGENDA- 01	Confirmation of the resolutions of the last meeting held on 22-05-2014
AGENDA-02	Presentation of Action Taken Report on the resolutions of the earlier meeting
AGENDA-03	Discussion on the minutes of the Financial Management Committee meeting held on 18.06.2014
AGENDA-04	TEQIP-II related issues
AGENDA-05	Filling up of vacant posts of different categories
AGENDA-06	Ongoing and fresh civil construction activities
AGENDA-07	Anti -ragging measures
AGENDA-08	Miscellaneous

MINUTES & RESOLUTIONS:

- 1) Last meeting resolutions and Action taken report were read out by Officer-in-charge and Member-Secretary in the meeting and he asserted that the steps indicated in the earlier meeting are being followed as far as practicable by the college. The resolution was accepted without any modification and actions taken were supported duly. Member - Secretary again appraised the house of the long standing problems associated with Settlement Record Room shifting has been solved and the shifting is almost complete. As far as the girls' hostel is concerned, little progress could be achieved.
- 2) The proceedings of the last FMC meeting were presented and the House has ratified the suggestions and resolutions duly.
- 3) Member Secretary again, in sequel, expressed his resentment over the vacant positions in the college. It was pointed out that out of 127 created posts in the college; about 74 posts are still lying vacant. One teacher from Electrical Engg. and another from Chemistry have left the college. However, recently, three appointment letters have been issued by H.E. Department, i.e., one for TPO, one for Asstt. Prof. in Electrical Engg. and the other for Associate Prof. in Electrical Engineering. Out of these three new appointments only the Asstt. Prof. in Electrical Engg. has joined the college. It is obvious that in the absence of a TPO, the college authority is unable to manage the training and placement activities of the four departments. Further, it is also brought to the notice of the house that creation of new posts in Mechanical Engineering, Electrical Engineering is very much essential, at present.

The house stressed the need to essentially create and fill up the Faculty & staff positions suitably as early as possible and also requested the DTE to take urgent steps in this regard.

- 4) Status of work under Head-4202 and Head-2203 has been placed. Executive engineer PWD informed the house that most of the works related to several building construction and construction of new Boy's hostel are almost complete, but budgetary provisions and revalidations are not in tune with the work in progress, so the project completion is unnecessarily delayed. Further, he requested some augmentation/ reallocation of fund under the particular head so as to undertake some urgent repair and reorganisation work both at the college and hostel. It is reported that as per plan, the college has started e-tendering process under Head- form this year by grouping the items into suitable schedules.
- 5) It is reported that a new security agency has been employed for only four months for deployment of security personnel in strict compliance of Govt. orders and the period is going to expire on 31st dec., 14; ensuing an impasse, if further extension is not sanctioned within this month. Respective proposal detailing the situation has been submitted but, issuance of govt. order is still pending.
- 6) The Officer-in-Charge appraises the house of the efforts and development done under the TEQIP-II. regarding expenditure and progress last month's FMR is approved by the BOG. All TEQIP related activities and plans have been discussed. Achievements in different component of activities under the program were discussed and approved by the members. It is long, since the college is waiting for the release of 3rd instalment of fund and for want of fund almost all the activities have been halted. If fund is not released within a month or so then the college may face legal and other problems also. The DTE and Head SPFU has been requested to look into the matter.
- 7) The Officer-in-Charge represents the necessity of the training of the faculties and staff, abroad, under TEQIP-II and the house unanimously approves that they may be sent for training abroad, uniformly. In this context, DTE requested the OIC to recast the earlier proposal in line with the new rules and regulations so that it can be forwarded to NPIU.
- 8) House approves the recruitment of Md. Jaidul Isam as MIS Assistant for TEQIP-II office. Considering the amount of workload and acute shortage of staff in different sections of the college, the house approves the proposal for recruitment of another staff for TEQIP-II office to run the program smoothly.
- 9) The house approves the formation of Anti Ragging Committee and Anti Ragging Squad as well as all measures regarding anti ragging activities.
- 10) In the context of acute shortage of Gr.D staff the house requested the OIC to explore the possibilities of recruiting through agencies or other ways that permissible under govt. rule.
- 11) The college officially provides in terms of a MOU some computer related infrastructural facilities and man power to IBPS channel partners TCS in order to organize online examinations for a large number of candidates at our campus like WBJEE and other examinations. It is done in an endeavour to build a strong and lasting association with corporate giants like TCS. As per agreement, the partner pays a decided amount of service charges to the college, in two categories, i.e., one for infrastructure and the other for manpower. The former amount is deposited directly into the college account and the later is distributed suitably among the concerned manpower. After discussing the modus operandi in detail, the house felt that it is not a case of IRG through consultancy services, hence to maintain transparency in dealing and to frame suitable operational policies, a definite committee must be formed and transactions should be made through college accounts as far as practicable.
- 12) No other agenda items are discussed by the BOG. The Chairman thanked all members for sparing their time and for the valuable suggestions. As a concluding remark the chairman wishes that institute would progress as expected.

Sd/-

Chairman



13-12-14

Member Secretary