

**GOVT. COLLEGE OF ENGINEERING AND TEXTILE TECHNOLOGY, BERHAMPORE, MURSHIDABAD, WEST BENGAL 742101**

**Draft**

Minutes of the 1<sup>st</sup> BOG meeting of 2015 of Govt. College of Engineering and Textile Technology, Berhampore, Murshidabad, West Bengal held on 20<sup>th</sup>, February, 2015 at GCETTB, Berhampore, W.B.

Meeting started at 1.00 pm with Dr. S.M.Chatterjee on chair. With a welcome note the Chairman declared the quorum is in order and the leave of absence is granted. Out of 18 members 11 members or their bonafide representatives were present and the meeting commenced. The agenda was approved and the Chairman requested the Member-Secretary to proceed on.

Members present at the meeting:

1. Dr. S.M.Chatterjee , Chairman ,Ex-Vice Chancellor of Bengal Engineering & Science University
2. Dr. S. Dasgupta, DTE, Govt. of West Bengal
3. Dr.A.Biswas , Officer in Charge, GCETT-Berhampore, W.B.
4. Prof. K. Ghosh, Principal, Krishnath College, Berhampore,W.B.
5. Mr. M. Mazumder, W. Director, CSTRl
6. Prof.P.Dutt , Associate Professor , GCETT-Berhampore, W.B.
7. Dr.A.Ghosh , Associate Professor , GCETT-Berhampore, W.B.
8. Mr. A. Ali , Executive Engineer ,Div – II , Representative of PWD , Berhampore
9. Mr. Soumyen Banerjee , Registrar ,GCETT-Berhampore W.B.
10. Mr. Pallab Sen , Staff , GCETT-Berhampore
11. Mr. Sandip Chakraborty, AGS, GCETTB
12. Mr. Sourav Dutta, AS

AGENDA:

AGENDA- 01	Confirmation of the resolutions of the last meeting held on 13-12-2014
AGENDA-02	Presentation of Action Taken Report on the resolutions of the earlier meeting
AGENDA-03	Discussion on the minutes of the Financial Management Committee meeting held on 20-02-15
AGENDA-04	TEQIP-II related issues
AGENDA-05	Filling up of vacant posts of different categories
AGENDA-06	Ongoing and fresh civil construction activities
AGENDA-07	Anti –ragging measures
AGENDA-08	Miscellaneous

MINUTES & RESOLUTIONS:

- 1) Last meeting resolutions and Action Taken Report were read out by Officer-in-charge and Member-Secretary in the meeting and he asserted that the steps indicated in the earlier meeting are being followed as far as practicable by the college. The resolution was accepted without any modification and actions taken were supported duly.
- 2) Member - Secretary again appraised the house that the old Settlement Record Room is in dilapidated condition and the proposal for repairing of the same has been submitted to the higher authority for approval.
- 3) Member - Secretary reported that one of the most acute problems, at this point of time, is to provide hostel facilities for female students. The problem of accommodation of boys has been somewhat solved as there is an old hostel and a new one is coming up. But, unfortunately there is no girls' hostel. Competent authority of Higher Education Dept. is very much keen to provide necessary grants in this regard, if a suitable land for the said hostel is sighted by the institute. So, the college is concerned to have a land which will be very much secured for the girl students and obviously nearer to the college for their convenience and safety. But, unfortunately, no such land could be found in spite of the best efforts on the part of the district authority and the college. In a desperate effort, however, OIC has located a space, which may be utilised for building a secured girls hostel. It was pointed out that at the northern side of our college, there is a small staff-quarter of Directorate of Textiles (Sericulture), on a strip of land fairly

annexed to our boundary. Such a land is quite sufficient for a girls' hostel that the college intends to build up. If an interdepartmental arrangement is made for transfer or leasing out, then a suitable girls' hostel may be constructed on the said land. But, for the greater interest of the students, initiation on the part of the DTE could only start a fruitful negotiation among higher authorities for such an arrangement. OIC is requested to approach DTE for the said purpose and the house urged DTE to come forward to extend necessary help and cooperation.

- 4) Member Secretary again, in sequel, expressed his resentment over the vacancy in all categories of staff. Further, it is also brought to the notice of the house that 11 no. of new posts creation in Mechanical Engineering, Electrical Engineering is very much essential, at present. The house stressed the need to essentially create and fill up the Faculty & staff positions suitably, as early as possible, and also requested the DTE to take urgent steps in this regard.
- 5) The OIC expressed concern about the absence of senior faculty and transfer of available faculty affecting the preparation of e-SAR and the preparation for accreditation. BOG recommended to conduct a thorough self -review before submitting e-SAR. Also recommended to request the Government to fill up the senior faculty positions in the department of CSE considering the accreditation activity,
- 6) OIC presented report on the remedial classes. The BOG appreciated the effort made by the OIC and Faculty to conduct the remedial classes effectively.
- 7) Lack of built up space and facilities for providing classroom spaces and amenities are considered as major challenges. In the context of OBC reservation, the college need more spaces for classrooms and labs. Vertical expansion of several buildings are essentially required. The house recommended to request the Government to provide sufficient fund for the said expansion.
- 8) Status of work under Head-4202 and Head-2203 has been placed. Executive engineer PWD informed the house that on account of delay in getting sufficient fund there is escalation of price and the works at new Boy's hostel are hampered much. Accordingly, as per earlier estimate, the boy's hostel could only be built up to 2 storey and after completion of that the hostel would be handed over for use. In the meantime PWD would submit a revised estimate and seek extra fund for total completion. Further, he requested some augmentation/ reallocation of fund under the particular head of 4202, so as to undertake some urgent repair and reorganisation work both at the college and the hostel.
- 9) The Officer-in-Charge appraises the house of the efforts and development done under the TEQIP-II. regarding expenditure and progress and last month's FMR is approved by the BOG. All TEQIP related activities and plans have been discussed. Achievements in different component of activities under the program were discussed and approved by the members. It is reported that NPIU has released the 3<sup>rd</sup> instalment of fund, but college is yet to get that from SPFU. For want of fund almost all the activities have been halted. If fund is not released within a month or so then the college might face legal and other problems also. The DTE and Head SPFU has been requested to look into the matter.
- 10) The Officer-in-Charge represents the necessity of the training of the faculties and staff, abroad, under TEQIP-II and the house unanimously approves that they may be sent for training abroad, uniformly. Considering the small no. of faculty, the house considers it appropriate to plan for training/ study tour/ networking tour so as to bring benefit to the college as a whole. In this context, DTE requested the OIC to recast the earlier proposal in line with the new rules and regulations so that it can be forwarded to NPIU.
- 11) The BOG ratified all the training programs for the Faculty and staff under TEQIP-II as per the Appendix I. Further, the house felt that all members of Faculty should be very much aware of permissible and non-permissible expenditures. In conducting or organising any seminar, conference, workshop etc., the concerned co-ordinator should exercise much caution not to incur any non-permissible expenditures, failing which responsibility would rest upon them.
- 12) The BOG ratified the in house training programs for the students as per the Appendix II.
- 13) The house approves the formation of Anti Ragging Committee and Anti Ragging Squad as well as all measures regarding anti ragging activities.

- 14) In the context of acute shortage of Gr.D staff, the house approves the engagement of daily labourers occasionally for cleaning, sweeping, dusting etc. as and when necessary abiding govt. rules.
- 15) It is decided that Assistantship to PG students under TEQIP-II would be enhanced to Rs. 12400/- at par with AICTE scholarship.
- 16) After discussing the modus operandi of online banking examinations with IBPS channel partners TCS, the house felt that, the relevant committee should decide over the problems related to IRG and others, as far as practicable and in line with systems followed by other colleges.
- 17) No other agenda items are discussed by the BOG. The Chairman thanked all members for sparing their time and for the valuable suggestions. As a concluding remark the chairman wishes that institute would progress as expected.

Sd/-

Chairman

  
Member Secretary

20-02-15

